



Virginia Dressage Association  
Charlottesville Chapter

2021 Chapter Year-End  
Awards, Scholarships  
and Volunteer  
Reference Guide



- *Prepared by Sherri Booye*
- *14 January 2021*



**VADA – CHARLOTTESVILLE CHAPTER  
VOLUNTEER HOURS PROGRAM  
WORK TYPES  
2021**

---

Each chapter member must complete 4 hours of volunteer service (or equivalent) for the Chapter in order to be eligible for the Chapter's year-end awards.

**WAYS TO VOLUNTEER:**

1. Provide actual work 1 vol. The hour for (at shows, clinics, events, etc.) each hour worked.
2. Provide a sponsorship of at least \$100 to the Chapter equals 4 vol. hours.
3. Provide a perpetual trophy to the Chapter equals 4 vol. hours.
4. Provide facility for a Chapter function. equals 8 vol. hours (for show, clinic, event).
5. Provide judging/instruction for Chapter function equals 8 vol. hours.
6. Organize educational program/clinic for Chapter equals 8 vol. hours.
7. Attend 4 Chapter board meetings in a year equals 4 vol. hours.
8. Write and submit 2 articles accepted for publication equals 4 vol. hours in the newsletter.

Note that the same volunteer hours used to meet the Charlottesville Chapter Awards or Scholarship requirements cannot be used to meet the VADA-State volunteer requirements nor the for the VADA-CH scholarship awards.

Volunteer hours earned by one chapter member may be donated to another chapter member for purposes of eligibility for year-end awards. Volunteer hours **cannot be donated** for scholarship eligibility.

If you feel you can provide a service of volunteer value to the Chapter that is not covered above, please submit a written request to the Chapter's Board for consideration.

It is your responsibility to fill out the Volunteer Hours Form and return it to the Awards Chair Person. All forms must be submitted and received no later than December 1 of any year.



**VADA – CHARLOTTESVILLE CHAPTER  
VOLUNTEER HOURS FORM**

---

|                           |  |
|---------------------------|--|
| <b>Name</b>               |  |
| <b>Volunteer Activity</b> |  |
| <b>Number of Hours</b>    |  |
| <b>Date Performed</b>     |  |
| <b>Approval Signature</b> |  |
| <b>Date</b>               |  |

**Please indicate whether hours are for (can split hours between these two choices):**

End of year awards credit: No. of Hours: \_\_\_\_\_

Scholarship Volunteer Requirement: No. of Hours: \_\_\_\_\_



## YEAR-END AWARDS AND SCHOLARSHIPS

We are publishing the year-end award and scholarship rules based on the hope that we will have somewhat of a more normal year for shows and clinics. As the year goes on, if COVID-19 causes more restrictions that would make it hard to meet requirements for year-end awards and scholarships, the Board will consider making changes to the rules to ease the requirements. If that decisions are made, the new rules will be sent to member in a general email blast and published in the newsletter.

### 2021 SCHOLARSHIP PROGRAM ANNOUNCEMENT

**MONEY! MONEY! MONEY! MONEY! MONEY! MONEY!**

The Board of Directors of VADA-CH announces that the education scholarships for 2021 will again, be for \$500 each.

There will be two scholarships awarded again this year. There will no longer be a separation between upper and lower-level riders. Both scholarships are open to all Chapter members. You can use this money for any educational purpose related to dressage. All members are eligible and just need to meet the volunteer requirements and apply for the scholarship which is awarded at the September chapter meeting. After you use the scholarship money you just need to write an article for the newsletter telling the chapter members how you used the money. How can it be any easier to get some money for training or other learning experiences?

### Scholarship Rules 2021 and Beyond

**(Must be VADA-CH chapter member to be eligible for a scholarship)**

|                                       |  |
|---------------------------------------|--|
| Volunteer Requirement                 | To be eligible for a scholarship, a Chapter member must perform 8 hours of volunteer time in total - Separate from hours used for eligibility for Annual Awards. 4 hours must be earned at the VADA-CH licensed show and 4 hours of any other volunteer activity. (Which can be 4 additional hours at the licensed show.) <b>Hours cannot be donated from another member for the scholarships.</b> |
| Volunteer Year                        | Runs from August 16 of one year to August 15 of the following year.  |
| Requirements of Winners               | Must use within 1 year of winning the scholarship drawing unless extension granted by a majority vote of the VADA-CH Board. Must write an article for the VADA-CH newsletter about what the scholarship was used for within 60 days of spending the scholarship award. Failure to write the article will bar the recipient from any further scholarship awards.                                    |
| Applying for the Scholarship          | Have volunteer hour forms signed by the show manager for the licensed show and by the organizer of any other volunteer activity used to qualify. Complete the Scholarship application form and submit the application and volunteer hours form(s) as instructed on the scholarship application form. Applications are due no later than August 25 <sup>th</sup> each year.                         |
| Limitation on Scholarship Application | The winner of the award is not eligible for a scholarship in the following award year.   |
| Scholarship Drawing                   | At the September meeting each year, a random drawing will be held to award the scholarships from among the groups of scholarship applicants.   |
| Number of Scholarships                | Two scholarships will be awarded by a drawing to eligible Chapter members each year.   |
| Use of Scholarship                    | The scholarship award may be used for any learning activity - including but not limited to: Clinics, Symposia, purchase of educational videos, lessons, attending the USDF convention, etc. The scholarship does not have to use at the level of the group in which it was awarded, i.e., a Fourth and above rider could do a clinic with a First level horse.                                     |
| Amount of Scholarships                | The dollar amounts of the scholarships will be determined by the Board of VADA-CH at the last meeting of the year or the first meeting of the following year and published in the newsletter and posted on the VADA-CH no later than February 1 each year.   |



**APPLICATION FOR 2021 SCHOLARSHIP DRAWING  
VADA-CH CHAPTER**

---

**Name:**

**2021 VADA-CH Member No.:**

MAKE SURE YOU HAVE MET THE 8 HOURS OF REQUIRED VOLUNTEER TIMES, 4 OF WHICH MUST BE DONE AT THE MAY 29-30 SHOW. ATTACH A COPY OF YOUR VOLUNTEER FORM(S) WITH THIS APPLICATION.

YOU MUST EARN YOUR OWN HOURS FOR THE SCHOLARSHIPS. DONATIONS FROM OTHER MEMBERS IS NOT PERMITTED.

This form must be submitted by August 25, 2021 to:

Sherri Booye  
721 Lake Road  
Troy, VA 22974

or scan and email it to: [nizra@earthlink.net](mailto:nizra@earthlink.net)

## VADA-CH END OF YEAR AWARD RULES 2021 and beyond

| <b>Important All Riders Must be VADA-CH members</b>          | <b>Schooling/Breed Restricted Intro - 4th level and Combined MFS</b>  | <b>Licensed - Training - 4<sup>th</sup> Combined MFS</b>   | <b>Licensed - PSG - GP Combined MFS</b>  |
|--|---|--|--|
| <b>Award Year</b>  | December 1 to November 30   | December 1 to November 30  | December 1 to November 30  |
| <b>Categories</b>  | All riders compete together   | Amateur and Open awarded separately. Prizes for AA champion.   | Amateur and Open awarded separately. Prizes for AA champion.   |
| <b>Award Combination</b>                                     | Same horse and rider combination for each level. The combo can submit scores for more than one level.                   | Same horse and rider combination for each level. The combo can submit scores for more than one level.                | Same horse and rider combination for each level. The combo can submit scores for more than one level.                |
| <b>Volunteer Requirement Other members can donate hours.</b> | 8 hours of volunteer time. Only need 8 hours total for all three categories combined.                                   | 8 hours of volunteer time. Only need 8 hours total for all three categories combined.                                | 8 hours of volunteer time. Only need 8 hours total for all three categories combined.                                |
| <b>Number of Tests Required</b>                              | 4   | 5  | 3  |
| <b>Judges</b>  | Must be L level or higher. At least 2 different judges.   | At least 3 different judges. If a class has two or more judges, an average score of the judges' scores will be used. | At least 2 different judges. If a class has two or more judges, an average score of the judges' scores will be used. |
| <b>Shows</b>   | Any schooling show or USEF licensed breed restricted show. Also scores from Junior Team and Adult Amateur Competitions. | Any USDF licensed/ USEF recognized show.   | Any USDF licensed/USEF recognized show.  |
| <b>Tests</b>   | Tests must be two different tests of the level.   | At least one test must be 2 <sup>nd</sup> or 3 <sup>rd</sup> test of the level.                                      | At least one test must be 2 <sup>nd</sup> or 3 <sup>rd</sup> test of the level.                                      |
| <b>End of Year Scores</b>                                    | 4 highest scores totaled and averaged.  | 5 highest scores totaled and averaged.   | 3 highest scores totaled and averaged.   |

|                                    |   |   |   |
|------------------------------------|---|---|---|
| <b>MFS</b>                         | All levels combined for one award. The average score for horse rider combination is from one level of MFS. If you do more than one level, the highest average will be used for the end of the year. | All levels combined for one award. The average score for horse rider combination is from one level of MFS. If you do more than one level, the highest average will be used for the end of the year. | All levels combined for one award. The average score for horse rider combination is from one level of MFS. If you do more than one level, the highest average will be used for the end of the year. |
| <b>Information to be Submitted</b> | Submit an email or on the attached spreadsheet: the name and date(s) of the show, horse and rider names, level/test and percentage score, and judge's name for each class.                          | Submit an email or on the attached spreadsheet: the name and date(s) of the show, horse and rider names, level/test and percentage score, and judge's name for each class.                          | Submit an email or on the attached spreadsheet: the name and date(s) of the show, horse and rider names, level/test and percentage score, and judge's name for each class.                          |
| <b>Submission of scores</b>        | Submit within 45 days of the date of the show by email to Awards Program Director.  | Submit within 45 days of the date of the show by email to Awards Program Director or submit a USDF summary by 12/1 of each year.  | Submit within 45 days of the date of the show by email to Awards Program Director or submit a USDF summary by 12/1 of each year.  |

## HOW TO SUBMIT SCORES FOR END OF YEAR AWARD

### VADA - Charlottesville

Scores should be submitted to Molly Armentrout **within 45 days** of the show for schooling shows and licensed shows or for licensed shows the USDF or USEF score summary from the USDF or USEF website can be printed out and submitted to Molly by Dec 1 with the scores you want to count highlighted. You can send in your scores to Molly by email if you prefer. After each show send her an email with the name of the show and date(s), the name of the horse and the rider's name, the level of the test and the name of the classes' judge for each class, and the raw score and the percentage score for each class.

### VADA State

There are year-end report forms for VADA awards in the Purple Book. There are different forms for Schooling shows, Licensed shows, Opportunity classes, and In-hand classes. The rules are stated on the facing page to the forms in the Purple Book. The forms show the number of scores needed and at the bottom of the form is the name and email address of the person collecting the information. These forms are due by December 1 and there is no exception to the due date. Also, all of the information required must be completed or your application will not be considered for awards. It is up to you to get it right; you will not be told you did not do it correctly.

**DO NOT FORGET TO SUBMIT YOUR INFORMATION ON VOLUNTEER HOURS**